

**Clerk: Joann Greer**

**Council Offices, 17 Stanhope Avenue, Woodhall Spa, Lincs, LN10 6SP**

Tel: 01526 352461 E-mail: [parish.clerk@woodhallspaparishcouncil.org](mailto:parish.clerk@woodhallspaparishcouncil.org)

[www.woodhallspaparishcouncil.org](http://www.woodhallspaparishcouncil.org)

Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council which will be held on **Tuesday 15<sup>th</sup> October 2019** commencing at **7.15pm** in the Council Chamber, which will be preceded by a Public Forum starting at **7.00pm**. The business to be dealt with at the meeting is listed in the agenda.

The official meeting will start at **7.15pm** or at the conclusion of the public forum whichever is the sooner.

### **PRESS AND PUBLIC WELCOME**

Public Participation (maximum 15 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.



**Signature:**

**Clerk to the Council**

**Date: 10.10.2019**

### **AGENDA**

1. Chairman's remarks
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011

(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)

4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. Notes of meetings to be approved as the minutes
  - a. Full Council meeting 17<sup>th</sup> September 2019

6. To receive the draft notes from committees
  - a. The Planning Committee held on 1<sup>st</sup> October 2019
  - b. The Resource Committee held on 1<sup>st</sup> October 2019
7. Reports from Clerk and Councillors on matters outstanding and actions arising from the minutes
8. To receive reports from District and County Councillors
9. Financial Matters
  - a. To approve automated payments and future payments to be made
10. To confirm the arrangements for the Remembrance Day Parade
11. To confirm arrangements for the Christmas Tree and carol service programme and assign Councillor roles
12. To receive an update regarding JPWS grant development and proposed start and completion for building works.
13. To consider the outcome of the ELDC asset transfer meeting on 11<sup>th</sup> October and resolve action if required
14. To consider the outcome of the verges meeting on 4<sup>th</sup> October and resolve action and expenditure if required
15. To respond to BT's consultation to remove the payphone at the Tattershall Road and Witham Road junction which has been used just 4 times in the last 12 months
16. To consider issues raised at the Parish Council surgery and resolve action if required
  - a. An invitation for Councillors to be involved in the St Andrew's next Parliament Week programme in November. Details pending response
  - b. A complaint was received about overgrown hedges on Stanhope Avenue and Tor O moor Road but the matter has now been resolved
17. To consider appointing more Councillors onto the Resource Committee
18. To consider and respond if required to correspondence received since the last meeting:

<b>Correspondence</b>	<b>Action Required</b>
1. To acknowledge 2 e mails complaining about access to the cricket pitch.	LCC footpath officer has looked into the matter and no further action is required.
2. To consider request from local business to be included in the advert section of the village map boards.	A working group is to be set up to upgrade the outdated village map boards

19. Items for the next agenda
20. Dates and times of next meetings