

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL PERSONNEL COMMITTEE MEETING HELD ON THURSDAY 3<sup>rd</sup> AUGUST 2017 AT 2.30PM IN THE COUNCIL CHAMBER, STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke, T Clapton and R Sanderson

**IN ATTENDANCE**

J Greer (Parish Clerk)

**345/17 ELECT A CHAIRMAN OF THE PERSONNEL COMMITTEE**

Cllr Clarke stood down from the position of Chairman as he was also Chairman of the Full Council and Finance Committee. Cllr Clapton was proposed and seconded as the chairman. Unanimously RESOLVED.

**346/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies with reasons given were accepted from Cllr S Williams.

**347/17 DECLARATION OF MEMBERS' INTERESTS**

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

**348/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA**

There were no requests for dispensations.

**349/17 NOTES OF THE PERSONNEL COMMITTEE MEETING HELD ON 8<sup>th</sup> JUNE 2017 TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and RESOLVED to accept the notes as being a true record of the meeting. The Chairman signed the notes.

**350/17 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

No reports were provided at the meeting.

**351/17 TO CONSIDER AND RESOLVE A REQUEST FOR A LARGE MEMORIAL HEADSTONE AT KIRKBY LANE CEMETERY WITH A PHOTO PLAQUE AND LARGER THAN PERMITTED SIZE SPECIFIED IN THE REGULATION**

The diagram and dimension were considered by the Council. It was proposed, seconded and unanimously resolved to deny the oversized memorial stone in the cemetery.

**352/17 TO CONSIDER AND RESOLVE A POLICY FOR THE PROCEDURES FOR AN EXHUMATION IN THE CEMETERY**

It was agreed that a policy should be produced after a recent request to exhume ashes had been requested. The Clerk is to gather information from LALC and ICCM to develop a policy.

**353/17 TO CONSIDER AND RESOLVE A REQUEST TO WALK THE VILLAGE WITH A CONCERNED PARISHIONER TO INSPECT SEVERAL TREES AND IDENTIFY THEIR MAINTENANCE REQUIREMENTS.**

It was agreed the Tree Group would be best suited for this request. Feedback would be expected by October.

The Chairman declared the meeting closed at 3.10pm.