

MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 20th JUNE 2017 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chairman), Wilson, Sanderson, Sisley, Frost, I Clarke, M Williams, Clapton, Hunter and Ford.

IN ATTENDANCE

J Greer (Parish Clerk), LCC Cllr Bradwell and 2 members of the public.

245/17 CHAIRMAN'S REMARKS

The Chairman introduced the new Clerk to the Councillors.

246/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN

Apologies were received and reasons given were accepted from Cllrs Phelan and S Williams. ELDC Cllrs Leyland and Gorst also sent their apologies.

247/17 DECLARATION OF MEMBERS' INTERESTS IN ACCORDANCE WITH THE LOCALISM ACT 2011

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

248/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA

There were no requests for a dispensation.

249/17 THE NOTES OF THE MEETINGS HELD ON 16TH MAY TO BE APPROVED AS THE MINUTES

It was proposed, seconded and agreed to approve the notes as being a true record of the meeting. RESOLVED. The Chairman signed the notes.

250/17 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

No information was available at the meeting regarding the Cricket Club agreement for informal use by the public.

The Clerk updated the council on grass cutting issues which have identified several maps in circulation which is causing some confusion. The Clerk also asked for assistance as one map does not include any street names.

A response from Highways regarding to parking on grass verges had not been received. LCC Cllr Bradwell requested a copy of the information previously sent to LCC so she could follow this up directly.

Cllr Sanderson reported numerous cars parking on the grass verges when attending the tennis, cricket and bowling club instead of the parking spaces at Jubilee Park. The Clerk is to write to the clubs to ask them to remind their members not to park on the grass verges.

Camper vans have also been noted stopping overnight by the Kinema. PCSO Stuchfield is to be informed.

**251/17 TO CONSIDER AND RESPOND TO PLANNING APPLICATION
S/215/00663/17 – LAND AT RAILWAY HOTEL CARAVAN SITE.**

The Parish Council unanimously OBJECTED to this planning application, stating the density of the housing is too high and the design of the houses is unimaginative and not in keeping with the local vernacular. The application lacked detail regarding measurements for parking and wheelie bin storage and the ratio for social housing.

The Council were also concerned about the toxicity of the land due to its previous use and the noise of the substation. There was also concern regarding the access with the junction at Witham Rd.

**252/17 TO CONSIDER AND RESPOND TO PLANNING APPLICATION
S/215/00827/17 – WOODHALL COUNTRY PARK, SITING OF 11 ADDITIONAL
LODGES, OR AGREE TO DEFER TO THE PLANNING COMMITTEE.**

It was proposed and seconded 8 votes to 1 abstention to consider the application at the current meeting.

The Council voted 8 in favour and 1 abstention to SUPPORT the planning application.

**253/17 TO CONSIDER TAKING UP THE INVITATION FROM MANOR CREST TO
VISIT THE COUNTRY PARK TO VIEW EXISTING CABINS IN ADVANCE OF A
PLANNING APPLICATION FOR MORE CABINS.**

This was no longer required as the resolution to support the application was made at agenda item 8.

**254/17 TO CONSIDER TAKING UP THE INVITATION FROM MASON
SURVEYORS TO RECEIVE AN UPDATE ON THE PROPOSED WITHAM
TRADING CO LTD PLANNING APPLICATION ON LAND EAST AND WEST OFF
TATTERSHALL ROAD.**

The Council discussed the opportunity to engage with the developer; however, it felt it was inappropriate to have a further meeting which was not open to the public. Instead the Council recommended that further public consultation be considered by the developer. The Parish Council would like to be able to ask detailed questions once the plans are made available.

It was proposed, seconded and resolved with 8 votes supporting and 2 opposed to turn down the invitation for a further meeting with the developer.

**255/17 TO RESOLVE TO CONSIDER AND RESPOND TO ANY SUBMITTED
PLANNING APPLICATION BY WITHAM TRADING CO LTD ON LAND EAST
AND WEST OFF TATTERSHALL ROAD IN A SINGLE AGENDA ITEM
EXTRAORDINARY FULL COUNCIL MEETING AND TO CONSIDER HOLDING
THAT MEETING IN A LARGER FORUM THAN THE PARISH COUNCIL
CHAMBER.**

It was proposed, seconded and unanimously RESOLVED to arrange an extraordinary single agenda item meeting in a larger venue when an application as stated above is received by the Council.

256/17 COMMITTEE NOTES

a. To receive the minutes of the Planning Committee meeting held on 6th June

The notes were received, there were no questions.

b. To receive the notes of the Planning Extraordinary Committee meeting held on 13th June

The notes were received, there were no questions.

c. To receive the notes of the Personnel Committee meeting held on 8th June

The notes were received, there were no questions.

257/17 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

LCC Cllr Bradwell spoke about pothole maintenance and new equipment which can manage larger stretches of road. Cllr Bradwell is pushing the Fairer Funding Campaign to release additional funding from central government for road maintenance.

258/17 TO CONSIDER AND RESPOND TO THE ELDC CONSULTATION ON PUBLIC SPACE PROTECTION ORDER.

The Parish Council completed the online survey during the meeting.

259/17 TO CARRY OUT THE ANNUAL REVIEW OF THE FOLLOWING POLICIES.

a. Banners on closed churchyard policy

The policy was reviewed. No changes were made.

b. Grants / Donation policy.

The policy was reviewed. No changes were made. The Clerk is to check the VAT situation on donated gifts.

c. Complaints Policy

The policy was reviewed. No changes were made.

d. Village Signs.

The policy was reviewed. No changes were made.

260/17 FINANCIAL MATTERS

To approve retrospective and payments to be made

It was proposed, seconded and RESOLVED to approve the following payments. Cllr D Clarke abstained from voting as he was a recipient for payments to be made:

Retrospective payments

| Recipient | Details | Amount |
|------------------|----------------|---------------|
| | None made | |

Payments to be made

| Recipient | Details | Amount |
|------------------------|---|---------------|
| Mr Pesty | 1 year mole patrol at the cemetery | 175.00 |
| Cllr D Clarke | McAfee annual subscription (Council subscription paid by Cllr Clarke) | ✓ 79.99 |
| Talk Talk | Telephone and broadband | ✓ 38.02 |
| LALC | Councillor training lunch | 8.00 |
| Toucan | Newsletter June issue | 150.00 |
| Welton Garden Service | Mowing/ cemetery/notice board repairs | ✓ 2592.00 |
| Harrison Eds | Flagpole Service | ✓ 152.00 |
| R.G. Hygiene | Contract Cleaning | ✓ 24.00 |
| Continental Landscapes | 2 x Grave Digging | 882.00 |
| St Peters Hall | Hall Hire | 19.90 |
| P. Mc Farlin | Window Cleaner | 15.00 |
| Joann Greer | Clerk May Salary | 558.43 |
| Joann Greer | Clerk June Salary | 1037.89 |
| HMRC | PAYE / NI | 124.70 |
| LCC | Pension Fund | 318.76 |

- ✓ Includes 20% VAT which will be reclaimed from HMRC.
- * Includes 5% VAT which will be reclaimed from HMRC

261/17 TO CONSIDER THE NEED FOR MORE LITTER AND DOG WASTE BINS

This item was deferred until a future meeting as Cllr S Williams was not available.

262/17 TO AGREE THE QUESTIONS TO BE USED FOR THE SURVEY MONKEY CCTV /ANPR SURVEY

It was proposed seconded and RESOLVED to submit the survey with the addition of a statement reflecting funding any system could result in an increase to the precept.

263/17 TO RESPOND TO THE DEFINITIVE MAP MODIFICATION ORDER CONSULTATION RESPONSE FORM ON AN APPLICATION FOR A PUBLIC RIGHT OF WAY FROM STIXWOULD ROAD TO KING EDWARD CRESCENT.

The Chairman read through the application and supporting documentation. It was proposed, seconded and unanimously resolved to permit the Chairman and the Clerk to complete the form outside the meeting.

264/17 TO RECEIVE AN UPDATE ON THE ARRANGEMENTS FOR THE 1940'S FESTIVAL

Cllr Hunter provided a very comprehensive power point presentation on the 1940's Festival weekend. There were just a few questions regarding one way systems to be considered.

265/17 TO CONSIDER CORRESPONDENCES RECEIVED SINCE THE LAST MEETING

The Council noted the following items of correspondence which had been received since the last meeting.

| Sender | Details | Outcome |
|--------------|--|---|
| Seafarers UK | Request to fly the Red Ensign for Merchant Navy Day. 3 rd September. | Declined this year. It was identified that a flag policy is required. |
| Resident | Request to decorate the bus shelter by Roeze Close in support of Breast Cancer UK. | Permission was granted and further permissions delegated to the Clerk for future years. The decorations are to be removed after 2 weeks of display. |

266/17 REPORTS FROM WORKING GROUPS AND OUTSIDE BODIES

TREE GROUP

The Group are finalizing the details of a not for profit calendar.

The Group had also commented on 2 tree work applications which had been passed to the Planning Committee.

HERITAGE COMMITTEE

The council received the minutes from the last Heritage Committee. The Council felt the comments made at item 7 were inappropriate. The Council noted the comment that the Committee would like to arrange a meeting with the parish council to forge better working relationship. The Council were in agreement and would like to arrange a meeting as soon as possible. The Chairman would write to the Committee on this matter.

REMEMBRANCE PARADE

Approximately 20 volunteers are required to manage the crowd and traffic during the parade. Volunteers would be required between 10.00 am – 12.00 pm.

SURGERIES

No members of the public attended the last Parish Council surgery in the library on Saturday the 3rd of June.

267/17 ITEMS FOR THE NEXT AGENDA

The following items had been suggested and members were asked to feed any other suggestions into the Clerk:

- Wapentake Article
- G N Construction update on Spa Baths project
- Existing approved planning applications with an update of start timescales

268/17 DATES AND TIMES OF NEXT MEETINGS

- Tuesday 4th July at 2.30pm – Planning Committee meeting
- Tuesday 18th July at 7.00pm – Parish Council meeting