

MINUTES OF THE WOODHALL SPA PARISH COUNCIL FINANCE COMMITTEE MEETING HELD ON THURSDAY 5TH JANUARY 2017 AT 2.30PM IN THE COUNCIL CHAMBER, STANHOPE AVENUE

PRESENT

Councillors: L Sisley (Chairman), D Clarke, T Clapton and R Sanderson

IN ATTENDANCE

A Bushell (Parish Clerk)

9938 APOLOGIES FOR ABSENCE WITH REASON GIVEN

There were no apologies, all members were present.

9939 DECLARATION OF MEMBERS' INTERESTS

There were no disclosable pecuniary interests declared in matters on the agenda.

9940 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA

There were no requests for dispensations.

9941 NOTES OF THE FINANCE COMMITTEE MEETING HELD ON 1ST NOVEMBER 2016 TO BE APPROVED AS THE MINUTES

It was proposed, seconded and unanimously RESOLVED to accept the notes as being a true record of the meeting.

9942 REPORTS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

(9826) Savings account: The forms to open the new account with the Hampshire Trust Bank and close the account with the Cambridge Building Society needed to be signed and sent off.

9943 TO APPROVE RETROSPECTIVE AND PAYMENTS TO BE MADE

It was proposed, seconded and unanimously RESOLVED to approve the payments as detailed below:

Retrospective payments

Recipient	Details	Amount
Talk Talk Business	Telephone calls, line rental & broadband	✓ £37.74
SSE	Electricity at the Parish Council office	* £126.46

Payments to be made

Recipient	Details	Amount
Amanda Bushell	Wages – January	£1,016.77
HMRC	PAYE & N.I contributions – January	£254.17
LCC Pension Fund	Pension contributions – January	£405.47
Welton Garden Services	Village & Cemetery maintenance	✓ £468.00
R.G Hygiene	Office cleaning – December	✓ £24.00
JPWS	Sand to mix with salt for S.I.P	✓ £80.40
Continental Landscapes	Grave digging	£544.00
Amanda Bushell	Travel allowance	£4.50
JPWS	Removal of rubbish from grit bins & new padlock & spare keys for salt storage area	✓ £36.00

Tucann Print	December newsletter in Wapentake Magazine	£150.00
Ajet Drain Services	To attend to blocked drain under the Jubilee Park road	✓ £78.00

✓ Includes 20% VAT which will be reclaimed from HMRC.

* Includes 5% VAT which will be reclaimed from HMRC

9944 TO REDRAFT THE 2017/18 BUDGET TAKING INTO CONSIDERATION COMMENTS MADE BY FULL COUNCIL, AND TO MAKE A RECOMMENDATION ON THE LEVEL THAT THE PRECEPT SHOULD BE SET AT

The Committee was informed that the tax base had been confirmed and had increased from 1606 to 1634, and the expenditure items for Cemetery Grounds Maintenance, Village Maintenance, Grave Digging and Devolved Services had been updated with the 2017 contract prices that had been accepted by the Personnel Committee.

The following changes were made to the budget:

- a) A new Grass Verge Cutting budget was created in the Public Amenities section of the budget so that the grass verge cutting and devolved services budgets were kept separate
- b) The grass verge cutting was set at £11,000 to allow for a couple of additional verge cuts, if required.
- c) The Christmas Lights / tree budget was increased by £500 to allow for new outdoor electric sockets to be provided to a couple of businesses on Station Road.
- d) The PA System / Christmas lights budget was reduced to £144 which allowed for the purchase of 1 new lighting column and the hire of additional PA System equipment.
- e) The grants budget was increased to £6,000 in case financial support is required for the Remembrance parade
- f) The predicted income for the cemetery was increased in line with the amount that the grave digging fees had gone up.

It was proposed, seconded and unanimously RESOLVED to recommend to full council that it adopted a balanced budget of £85,880.15 and set a precept of £67,024.00, which was a £10,000 increase on the current precept amount. This worked out at a 15.52% increase per property or an additional £5.51 per year for a 'Band D' property.

9945 TO DECIDE WHAT SHOULD BE DONE WITH THE FUNDS IN THE 'COMMUNITY YOUTH CLUB' EARMARKED RESERVE

Following the communication from the Young Union at the Hub that the funds earmarked for a community youth club were no longer required, it was proposed, seconded and unanimously RESOLVED that the £1,250 in the Community Youth Club earmarked reserve would be put back into general reserves

9946 TO SET THE DATE FOR THE NEXT MEETING

The next meeting was scheduled to take place on Tuesday 7th March at 3pm.

The Chairman declared the meeting closed at 3.21pm.