

**Clerk: Joann Greer**

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**To all members of the Parish Council Resource Committee**

Dear Councillor,

You are hereby summoned to attend a meeting of Woodhall Spa Parish Council Resource Committee, which will be held on **Tuesday 5<sup>th</sup> February 2019** commencing at 3.30pm in the council chamber. The business to be dealt with at the meeting is listed in the agenda. .

**PRESS AND PUBLIC WELCOME**



**Signature:**

**Clerk to the Council**

**Date: 31/01/19**

**AGENDA**

1. Chairperson's remarks
2. Apologies for absence with reason given
3. Declaration of Members' interests in accordance with the Localism Act 2011  
(Disclosure by all members present of disclosable pecuniary interests in matters on the agenda that have not already been declared on their Declarations of Interests form or put in writing to the Monitoring Officer at East Lindsey District Council)
4. To consider requests from members for a dispensation on any items on the agenda (In accordance with the Localism Act 2011 the Parish Council has the authority to grant any members present a dispensation on their disclosable pecuniary interest so that they may take place in the debate and vote)
5. To approve the notes from the Resource Committee Meeting held on 8<sup>th</sup> January 2019 as being a true record of the meeting
6. Reports on matters outstanding and actions arising from the minutes
7. To consider flooring tenders for the Council Chamber and assign the contract

8. To consider decorating tenders for the Council Chambers and offices and assign the contract
9. To consider the latest information regarding the Notemachine ATM contract and resolve any action

10. Financial Matters

- a) To consider a budget review and resolve any actions
- b) To receive the current bank reconciliation.
- c) To consider and approve electronic and future dated payments as listed below

OPUS Energy	Office Gas Supply	98.01
R G Hygiene	Office Cleaning	24.00
SSE Swalec	Christmas Tree Lighting Station Road	37.35

11. To consider closing the Facebook account which is linked to the Parish Council e mail address but have no access to.
12. To consider setting up a Facebook page to allow access to the closed group Woodhall Spa Chamber of Trade and Tourism
13. To consider the quotes for remedial work to the unofficial footpath linking Stixwould Road to Jubilee Park
14. To review the Assets Register and remove unnecessary items
15. To review item 5 of the Grant/Donation Awarding Policy after a request from the Heritage Committee: *Grants will not be awarded towards day to day running costs, and the project must be sustainable without continued funding from the Parish Council.*
16. To set the date and time of the next meeting