

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 21<sup>st</sup> NOVEMBER 7.15 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke (Chairman), T Clapton, R Sanderson, I Clarke, J Frost and L Moscrop.  
ELDC C Leyland and S Gorst were also in attendance.

**IN ATTENDANCE**

J Greer (Parish Clerk).

**487/17 CHAIRMAN'S REMARKS**

The Chairman did not make any remarks.

**488/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies were received and reasons given and accepted from Councillors S Williams, M Williams, A Wilson, S Phelan

**489/17 DECLARATION OF MEMBERS' INTERESTS IN ACCORDANCE WITH THE LOCALISM ACT 2011**

The Chairman, Cllr D Clarke, declared an interest in agenda item 15, St Andrew's grant application, as he is a trustee.

**490/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA**

There were no requests for a dispensation.

**491/17 THE NOTES OF THE MEETINGS HELD ON 17<sup>TH</sup> OCTOBER TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and agreed to approve the notes as being a true record of the meeting. RESOLVED. The Chairman is to sign the copy for the records.

**492/17 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

Councillors Clarke and Clapton reported back from a meeting with Hannah King, Senior Locality Manager, Clinical Commissioning Group NHS. She clarified the NHS do not seek S106 funds from building developments of less than 50 dwellings. Doctor's surgeries cannot be listed as full unless they have applied for that status. A surgery with a long patient list therefore leads to delays however the patients will still be treated. She also stated GP's and nurses want to work in Woodhall Spa and there isn't a shortage of applicants as seen in different parts of the county.

**493/17 COMMITTEE NOTES**

- a. **To receive the notes from the Planning Committee meeting held on 7<sup>th</sup> November.** The notes were received, there were no questions.

**b. To receive the notes from the Finance Committee meeting held on 14<sup>th</sup> November.**

The notes were received, there were no questions.

**REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

This item was moved down the agenda until East Lindsey District Councillor Craig Leyland arrived.

**494/17 TO RECEIVE REPORTS FROM WORKING GROUPS, OUTSIDE BODIES AND WORKSHOPS**

Councillor Frost had recently attended the Heritage Group meeting where an update regarding the Tower on the Moor information board was requested. The Clerk had informed the group of the Council's decision to insure the board.

The Chairman of the Heritage Committee has been invited to attend the January meeting to provide an update of their work.

**495/17 TO CONSIDER AND RESOLVE PLANNING APPLICATION S215/01685/17 – LAND AT THE REAR OF THE RAILWAY INN – ERECTION OF 3 NO. PAIRS OF SEMI DETACHED HOUSES, 4 NO. DETACHED HOUSES AND 2 NO. DETACHED HOUSES WITH ATTACHED SINGLE GARAGE. A TOTAL OF 16 DWELLINGS**

The Council were not in a position to respond to this application due to the lack of detailed information provided in this full planning application. The document was full of flaws referring to outdated information used in a previous planning application. The Council also had severe reservations regarding the road access and the poor visibility of vehicles on the bridge. Details regarding the sewage system, landscaping, design aspect, acoustic fencing and consultation were lacking in the application. Concerns were also raised about the surface drainage water and parking facilities for the dwellings.

**496/17 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Councillor Leyland informed the Council of the Transformation Project which is likely to take place in 2018/19. The project may involve the Parish Council taking over some of East Lindsey District Council services in the village, such as Royal Square, the car park, the Rally Field and the public toilets.

He also provided an update on the Mustard Gas situation in the woods. The MOD are removing contaminated soil to Porton Down where it will be treated, if it is safe to do so and no longer contaminated it will be returned, otherwise it be incinerated. Tests have shown the lake is not contaminated.

After the work is completed the MOD will conduct risk based research which will take some time to compile.

There will be no charge to the district authority from the police or the MOD. The police investigation is still ongoing and the Attorney General is involved.

Cllr Leyland also reported a modification to the Local Plan which now includes a traveler site in Burgh Le Marsh.

**497/17 FINANCIAL MATTERS.**

**TO TAKE A LOOK A FIRST LOOK AT AND COMMENT ON THE DRAFT 2018 /19 BUDGET PRODUCED BY THE FINANCE COMMITTEE**

The Council looked in detail at the prepared spreadsheet, additional costs for verges, IT and office refurbishment including a hearing loop and LED lights at the Dambusters Memorial were suggested, costings are to be sourced for the December meeting.

A response from highways is required to consider if the bus shelter programme is feasible.

**498/17 TO APPROVE AUTOMATED PAYMENTS AND FUTURE PAYMENTS TO BE MADE**

It was proposed, seconded and unanimously RESOLVED to approve the following payments:

Recipient	Details	Amount

**Payments to be made**

Recipient	Details	Amount
Staffing Costs	Salary HMRC LCC Pension	1481.35
RAF Coningsby	Benevolent Fund donation	100.00
Croquet Club	Lawn Mower – Grant Scheme	284.99
Community Road Race	Road Signs – Grant Scheme	428.40
St Andrews PTA	Bike Shed – Grant Scheme	500.00

✓ Includes 20% VAT which will be reclaimed from HMRC.

\* Includes 5% VAT which will be reclaimed from HMRC

**499/17 TO CONFIRM ARRANGEMENTS FOR THE CHRISTMAS FAYRE, LIGHTS & CAROL SERVICE**

The responsibilities of the Parish Council aspect of the event have all been met, including Christmas tree order, installation date, silver band, carol service and permits from ELDC.

**500/17 REMEMBRANCE DAY PARADE**

- a. **To review and comment on the Remembrance Day Parade and consider future improvements.**

The general comments received were favourable, however the Council will look at closing Stixwold Road for a limited time for 2018 Parade. More detailed road closure signs were also requested.

- b. **To consider a formal thank you to all the volunteers**

The December Wapentake article thanked the volunteers, it was also proposed to write to all the volunteers to thank them for their involvement.

**c. To consider and resolve making a donation to RAF Coningsby**

It was proposed and unanimously resolved to write a letter of thanks and donate £100 towards the RAF Benevolent Fund

**501/TO CONSIDER AND RESOLVE REQUESTS FOR WOODHALL SPA PARISH COUNCIL GRANT SCHEME**

**a. Woodhall Spa Croquet Club request for a lawn mower**

The Parish Council resolved to purchase a lawn mower for the Croquet Club at a cost of 285.00.

**b. Woodhall Spa 10k Community Road Race request for 60 road signs**

The Parish Council resolved to purchase the signs for the club at a cost of £428.40.

**c. Woodhall Spa Steamers Running Club request for affiliation and leadership training.**

The Parish Council grant scheme does not cover running costs, further information was requested regarding membership numbers and the leadership programme.

**d. St Andrew's Primary School PTA request for funds towards a bike shed**

The Chairman declared an interest as a trustee of the school and left the room. The Parish Council resolved to donate £500 towards the cost of the bike shed.

**e. Woodhall Spa Cricket Club request for a donation towards a hard standing area suitable for disabled access**

This application was received after the agenda had been dispatched. The Parish Council requested further information from the cricket club and offered an invitation at the December meeting to provide details.

**502/17 TO CONSIDER AND RESPOND IF REQUIRED TO CORRESPONDENCES RECEIVED SINCE THE LAST MEETING**

The Council noted the following items of correspondence which had been received since the last meeting.

Sender	Details	Outcome
Community Lincs	Save and warm initiative	information
MP Victoria Atkins	Rely regarding WSPC request to support the Fairer Funding for Lincolnshire Campaign	information
ELDC Environmental Health Dept.	A letter informing the Council of a noise complaint regarding a weekly class at St Peters Church Hall.	information
Local electrician	An introductory letter from a local electrician	Information

**503/17 ITEMS FOR THE NEXT AGENDA**

The following items had been suggested and members were asked to provide any other suggestions to the Clerk:

- Christmas Fayre de brief
- Budget / Precept

- Youth Council
- Jan/Feb meal out

**504/17 DATES AND TIMES OF NEXT MEETINGS**

Tuesday 5<sup>th</sup> December 2.30pm – Planning Committee meeting

Tuesday 12<sup>th</sup> December 2.30pm – Finance Committee

Thursday 14<sup>th</sup> December 2.30pm - Personnel Committee

Tuesday 19<sup>th</sup> December 7.15pm – Parish Council meeting

The Chairman closed the meeting at 9.15pm