

WOODHALL SPA PARISH COUNCIL FINANCE COMMITTEE MEETING HELD ON TUESDAY 1st AUGUST at 3.45PM IN THE COUNCIL CHAMBER, STANHOPE AVENUE

PUBLIC FORUM

No members of the public were present.

PRESENT

Councillors: D Clarke, T Clapton and R Sanderson

IN ATTENDANCE

Joann Greer (Parish Clerk)

335/17 CHAIRMAN'S REMARKS

The Chairman did not make any opening remarks

336/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN

There were no apologies, all members were present.

337/17 DECLARATION OF MEMBERS' INTERESTS

There were no disclosable pecuniary interests declared in matters on the agenda.

338/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA

There were no requests for dispensations.

339/17 NOTES OF THE FINANCE COMMITTEE MEETING HELD ON 4th July 2017 TO BE APPROVED AS THE MINUTES

It was proposed, seconded and unanimously RESOLVED to accept the notes as being a true record of the meeting.

340/17 REPORTS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

The Clerk is now able to use the banking system and has full access, a log in chart has been produced.

There is an option of a dual log in system if the council chooses to use this at a later date.

341/17 TO APPROVE RETROSPECTIVE PAYMENTS AND PAYMENTS TO BE MADE

A copy of the current payments to be made was provided to councillors.

It was proposed, seconded and unanimously RESOLVED to make the payments.

342/17 TO CONSIDER AND RESOLVE A BUDGET FOR ADDITIONAL SHELVING AND BASIC MAINTENANCE TO THE MEETING ROOM

It was proposed, seconded and unanimously RESOLVED to set a maximum budget of £500 for shelving and maintenance of the room.

343/17 TO NOTE THE FINDINGS OF THE FINANCIAL REVIEW BY AN INDEPENDENT FINANCIAL ADVISOR

The Council noted the review which stated some elements of the accountancy system were duplicated, however a new system which would relieve that would not be cost effective for just one employee.

344/17 TO APPOINT A COUNCILLOR AS SHADOW RFO

It was proposed, seconded and unanimously RESOLVED that Cllr Clarke becomes the shadow RFO.

345/17 TO SET THE DATE FOR THE NEXT MEETING

Date of the next meeting, Thursday 7th September at 2.30pm if required.

The Chairman declared the meeting closed at 4.15pm.