

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 19<sup>TH</sup> SEPTEMBER AT 7.15 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke (Chairman), R Sanderson, I Clarke, T Clapton, S Phelan and N Ford.

**IN ATTENDANCE**

J Greer (Parish Clerk).

**384/17 CHAIRMAN'S REMARKS**

The Chairman informed the Council he had been invited to the Arnhem Commemoration Service at the Cottage Museum and that he was invited and attended a Heritage Committee meeting.

**385/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies were received and reasons given and accepted from Councillors M Williams, S Williams, J Frost, A Hunter, A Wilson, District Councillors C Leyland and S Gorst and County Councillor P Bradwell.

**386/17 DECLARATION OF MEMBERS' INTERESTS IN ACCORDANCE WITH THE LOCALISM ACT 2011**

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

**387/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA**

There were no requests for a dispensation.

**388/17 THE NOTES OF THE MEETINGS HELD ON 18<sup>TH</sup> JULY TO BE APPROVED AS THE MINUTES**

An amendment was requested for minute reference 256/17 to read: It was suggested by a Councillor that some Parish Council members could make up the short fall for the Remembrance Day Parade. A small number of typographic errors were pointed out. It was then proposed, seconded and agreed to approve the notes as amended as being a true record of the meeting. RESOLVED. The Chairman is to sign the amended copy for the records.

**389/17 THE NOTES OF THE EXTRAORDINARY MEETINGS HELD ON 31<sup>ST</sup> JULY TO BE APPROVED AS THE MINUTES**

Not all Councillors present had sight of the notes of the Extraordinary Meeting, therefore these notes are to be considered at the next meeting.

**390/17 THE NOTES OF THE EXTRAORDINARY MEETINGS HELD ON 4<sup>TH</sup> SEPTEMBER TO BE APPROVED AS THE MINUTES**

It was then proposed, seconded and agreed to approve the notes as being a true record of the meeting. RESOLVED. The Chairman is to sign the copy for the records.

**391/17 TO CONSIDER AND RESPOND TO PLANNING APPLICATION  
S/215/01509/17 – MONUMENT ROAD – LISTED BUILDING CONSENT –  
DEMOLITION OF PART OF THE EXISTING WALL TO PROVIDE A  
TEMPORARY VEHICULAR ACCESS AND ERECTION OF A PAIR OF GATES**

It was proposed, seconded and agreed to OBJECT to this planning application based on poor planning causing unnecessary damage to the listed wall which would never look the same after the contractor re-instated the wall. RESOLVED.

The Heritage Committee commented stating if the replacement wall is rebuilt using the correct mortar they had no objection to this application

Item ii under planning matters was deferred until the October planning committee meeting.

**392/17 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS  
OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

The Chairman updated the Council that several agenda items had been moved to the October meeting due to the already full content of the September agenda. The items were as listed: grass verge policy, committee meeting times, Remembrance Day Parade, Christmas tree and light scheme.

Prior to the Council setting the budget for the 2018/19 financial year it was agreed to hold a drop-in session for members of the public to provide feedback about current and possible future Council expenditure. The date for such a session was agreed for Thursday 9<sup>th</sup> November, between 5.00pm – 8.00pm at the Council office. It was felt the banner system at the closed churchyard had been a successful medium for engaging the public in recent Council events and should therefore be used to promote the budget drop-in session. The Chairman provided information regarding his recent visit to the Heritage Committee meeting. The committee felt that people didn't understand heritage in the village. An offer for them to display information at the Council offices proved popular and a display will be presented on one of the notice boards showcasing the Heritage Committee's work. Cllr Sanderson updated the Council on the CCTV survey. After publicising the survey, a total of 18 people took part and completed it. 9 were for CCTV coverage in the village and 9 did not think it necessary at all. With little enthusiasm for the project the Council agreed to axe it with no further development required.

The Chairman read out a police report provided by PCSO Nicola Stuchfield.

**393/17 COMMITTEE NOTES**

**a. To receive the minutes of the Planning Committee meeting held on 5<sup>th</sup> September**

The notes were received, there were no questions.

**b. To receive the notes of the Finance Committee meeting held on 1<sup>st</sup> August**

The notes were received, there were no questions.

**c. To receive the notes of the Personnel Committee meeting held on 14<sup>th</sup> September**

The notes were received, there were no questions.

**394/17 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

County and District Councillors had sent their apologies for the meeting.

**395/17 TO APPROVE AUTOMATED PAYMENTS AND FUTURE PAYMENTS TO  
BE MADE**

It was proposed, seconded and unanimously RESOLVED to approve the following payments:  
**Automated payments**

Recipient	Details	Amount
Talk Talk	Telephone & Broadband	38.70

**Payments to be made**

Recipient	Details	Amount
R.G Hygiene	Office Cleaning	✓ 12.00
Sprint Signs	2 x Banners	✓ 144.00
Continental Landscapes	Grave digging	976.00
Horncastle Computer Services	Web hosting Neighbourhood plan up to 1/10/2019	180.00
Welton Garden Services	Cemetery and village grass cutting	✓ 2232.00
Coronation Hall	Planning meeting room and pa hire	90.00
Staff	September Salary costs	1481.35
P McFahn	Office window cleaning	15.00
LALC	AGM 17.10.17	10.00

✓ Includes 20% VAT which will be reclaimed from HMRC

\* Includes 5% VAT which will be reclaimed from HMRC

**396/17 FINANCIAL MATTERS**

**To consider and resolve the items for purchase directly for the Rotary Club**

**Christmas Fayre**

The Council considered the items listed by the Rotary Club. It was proposed, seconded and unanimously agreed to purchase goods to the value of £600 (Inclusive of VAT) directly for the Rotary Club.

**To consider and resolve paying for electrical sockets relocation for the Christmas Tree Programme**

The Council considered the fact that some electrical sockets would need to be relocated to ensure a successful Christmas tree event. It was proposed, seconded and unanimously agreed to give delegated authority to the Clerk and Chairman to seek a cost effective way to progress this element.

**To consider and resolve paying £250 towards re aligning a memorial headstone damaged by mole movement**

The Clerk provided information regarding movement of a headstone at the Kirkby Lane cemetery caused by the mole population and subsequent soil build up around the stone, exacerbated by the grass cutting contractor riding his mower directly over the mole hills. The Council wanted to explore a less costly alternative to improve the situation. The regulations state that the sole responsibility for headstones lie with the family and so further information was sought regarding the specification of the base. The Council did not commit to any expenditure at this point.

**397/17 TO CONSIDER AND RESOLVE COUNCIL REPRESENTATION AT THE LALC AGM**

It was proposed seconded and RESOLVED to book one place for the event. The delegate would be decided once all Councillors had the opportunity to respond.

**398/17 TO CONSIDER AND RESOLVE OPTIONS FOR FUTURE WAPENTAKE ARTICLES, SIZE, LAYOUT, FREQUENCY AND COST**

The last article in the Wapentake was smaller than the usual Parish Council articles, however it was in colour, more engaging and free of charge. The Council agreed to keep to this format. Editorial contributions should reach the clerk on a monthly basis to be included in the next issue. The Clerk would publicise the date every month by which any submissions must be received.

**399/17 TO CONSIDER ANY PROPOSALS FOR FOLLOW ON ACTIONS ARISING FROM THE MEETING WITH ELDC PLANNERS ON 23<sup>RD</sup> AUGUST**

Firstly, the Council considered a door to door leaflet drop urging residents to write to their MP regarding concerns they may have with overdevelopment of the village. After some discussion, it was determined that this would not be the most fruitful option and ~~though~~ a short call to action statement in the next edition of the Wapentake would be more beneficial.

The second suggestion of a stronger campaign with options of lobbying the MP and other political representatives, organising a march with speakers, organising a parking “sit in” on Witham Road, setting up a focus group to generate ideas or considering working with Defend Woodhall Spa were all considered. As 6 members of the Parish Council were not in attendance for the meeting it was agreed to put this on the October agenda for full council consideration.

**400/17 TO CONSIDER A REQUEST FROM WARTIME WOODHALL TO RETURN THE EARMARKED RESERVE FUND OF £946.39 THAT WAS PREVIOUSLY AGREED TO BE USED FOR REPAIRS AND MAINTENANCE OF THE SIGNS, AND IF SO CONSIDER TRANSFERRING THE RESPONSIBILITY FOR REPAIR AND MAINTENANCE BACK TO WARTIME WOODHALL**

The following concerns were raised about the liability with Highways due to the location of the boards and who the licensee is and if that is transferable. The boards are currently covered by the Parish Council insurance and listed on the assets register, also the request to return the funds was by an individual and not officially the Wartime Woodhall Committee. The Council felt unsure of the sustainability of the Wartime Woodhall Committee and with this in mind requested details of any future projects they had in mind and if the Parish Council could support this by purchasing the items for the WW Committee. Further information and documentation was requested before a decision could be made.

**401/17 TO RECEIVE REPORTS FROM WORKING GROUPS, OUTSIDE BODIES AND WORKSHOPS**

No reports were presented at the meeting.

**402/17 TO CONSIDER AND RESPOND TO THE DONATION OF AN AED FROM TAYLOR PEARSON CONSTRUCTION AND IDENTIFY A SUITABLE SITE FOR ITS LOCATION**

The Council sought clarification from Taylor Pearson if they were donating the AED to the village with TP retaining responsibility for maintenance and insurance. A suitable location was identified outside Boots the chemist, however TP would need to seek permission to install the machine.

**403/17 TO CONSIDER AND RESPOND IF REQUIRED TO CORRESPONDENCES RECEIVED SINCE THE LAST MEETING**

The Council noted the following items of correspondence which had been received since the last meeting.

Sender	Details	Outcome
East Midlands rail franchise	Survey	Complete Survey
Member of the public & Police response Paul Drury Community Engagement Team LCC	<p>Letter questioning the number of police required due to developments in the village Previously circulated</p> <p>Introduction to the three year plan <b>Community Collaboration Project</b> Lincolnshire County Council, through its Community Engagement Team, is supporting the delivery of a three year, county wide, Community Collaboration Project (ending 31st March, 2020).</p> <p>Two Community Collaboration Officers (one covering the North of the county and one the south), will be working with partners and communities to develop and deliver collaborative activities; these may include creating community gardens, facilitating the delivery of local community training or providing signposting advice. Building and maintaining strong relationships with and between organisations across the county (such as public sector bodies, Town &amp; Parish Councils, charities and voluntary &amp; community groups) will be critical to the success of the project.</p>	<p>For information.</p> <p>For consideration for future involvement</p>
Member of the public	Concerns and background of village development	For information
Member of the public	<p>I worked as an architect from 1969 to 1990 on Thamesmead, a Greater London Council project, which after the abolition of the GLC in April 1986 became the UK's first Private Town – <b>Thamesmead Town Limited</b>.</p> <p><a href="https://www.peabody.org.uk/thamesmead/about-thamesmead">https://www.peabody.org.uk/thamesmead/about-thamesmead</a></p> <p><a href="https://beta.companieshouse.gov.uk/company/02002523">https://beta.companieshouse.gov.uk/company/02002523</a></p> <p>It may be something Woodhall Spa Parish Council could investigate.</p>	For information
Clerk & Council Direct	September Issue	For information
Campaign to Protect Rural England	Summer edition newsletter	For information

#### **404/17 ITEMS FOR THE NEXT AGENDA**

The following items had been suggested and members were asked to feed any other suggestions into the Clerk:

- Continuation of possible over development of the village campaign
- Remembrance Parade
- Dates for APM and Precept meeting
- Verge Policy
- Committee meeting times
- Christmas Tree Light Project

#### **405/17 DATES AND TIMES OF NEXT MEETINGS**

Tuesday 17<sup>th</sup> October at 7.15pm – Parish Council meeting

#### **406/17 TO RESOLVE TO GO INTO CLOSED SESSION TO CONSIDER CANDIDATES FOR THE POSITION OF CO – OPTED PARISH COUNCILLOR AND RESOLVE TO CO-OPT OR NOT**

It was proposed, seconded and unanimously agreed not to go into closed session.  
RESOLVED.

3 people had applied for the vacant Parish Council position, however only 2 qualified due to the length of time one candidate had lived in the village.

A vote was taken to determine whether to co-opt from the two interested parties. 3 Councillors opposed and 3 supported the motion. The Chairman used his casting vote to carry the motion through by a majority of 1. RESOLVED.

After considering the applications it was proposed, seconded and agreed by 3 votes for and 3 abstentions to co-opt Mr L Moscrop onto the Parish Council.

The Chairman closed the meeting at 9.10pm