

**MINUTES OF THE WOODHALL SPA PARISH COUNCIL MEETING HELD ON TUESDAY 17<sup>TH</sup> OCTOBER 7.15 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke (Chairman), A Wilson, T Clapton, N Ford, M Williams, I Clarke, S Phelan, L Moscrop and A Hunter  
LCC P Bradwell and ELDC C Leyland were also in attendance.

**IN ATTENDANCE**

J Greer (Parish Clerk).

**421/17 CHAIRMAN'S REMARKS**

The Chairman informed Councillors that due to the lack of response from them (only 2 replied) to an email circulated by the Clerk, Parish Council representation was not present at the funeral of Mrs W Radford, who had served as the Parish Clerk for a number of years. The Chairman urged Councillors to reply to e mails circulated by the Clerk which require a response as a matter of duty.

**422/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies were received and reasons given and accepted from Councillors S Williams, J Frost and R Sanderson.

**423/17 DECLARATION OF MEMBERS' INTERESTS IN ACCORDANCE WITH THE LOCALISM ACT 2011**

There were no disclosable pecuniary interests declared in matters on the agenda, which had not already been declared to the Monitoring Officer at ELDC.

**424/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA**

There were no requests for a dispensation.

**425/17 THE NOTES OF THE MEETINGS HELD ON 19<sup>TH</sup> SEPTEMBER TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and agreed to approve the notes as amended as being a true record of the meeting. RESOLVED. The Chairman is to sign the copy for the records.

**426/17 THE NOTES OF THE EXTRAORDINARY MEETINGS HELD ON 31<sup>ST</sup> JULY TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and agreed to approve the notes as amended as being a true record of the meeting. RESOLVED. The Chairman is to sign the copy for the records.

**427/17 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

The Clerk informed the Council the uptake for the Christmas Tree Project 2017 was well received. Some sockets need to be re installed for the lighting system with Janet's Tea Room and Huckle Buckle providing additional electricity for the project this year. Only 2 shops declined to take part due to new owners taking over in the next 2 months.

The Chairman informed the Council there had been little movement and information available about the grass verges. It is anticipated once GN Construction start on the car parking facilities the verges would be incorporated into a plan. LCC Bradwell is to contact Highways for updated information.

#### **428/17 COMMITTEE NOTES**

##### **a. To receive the minutes of the Planning Committee meeting held on 3<sup>rd</sup> October**

The notes were received, there were no questions.

#### **429/17 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

County Councillor Bradwell reported a road resurfacing programme is scheduled in the village for April 2018. Sections to be resurfaced include Witham Road, from the fire station to the roundabout. Tattershall Road from the roundabout to Budgens. Horncastle Road from the Golf Hotel but not confirmed distance stated at this point and Kirkby Lane from Horncastle Road to join the section already completed.

Councillor Bradwell also stated footpaths and pavements are to be repaired. It is anticipated the verges issues could be addressed prior to the summer.

It was brought to her attention that the footpath along Tattershall Road from the Abbey Lodge to the village sign is extremely dangerous as the verge has grown over the footpath making it a single file path in some places.

District Councillor Leyland stated the Local Plan hearing was now finished and a report is due to be published in November. This will have an influence on the 5 year housing plan set for the area.

Councillor Leyland then gave an update of the mustard gas issue in the woods off Kirkby Lane which was declared a major incident. A huge multi task effort involving all agencies including MOD, RAF, police, District and County Council. The area remains sealed off, however Kirkby Lane is now accessible. Full details of the incident and agencies involved are available on the East Lindsey District web site.

#### **430/17 TO RECEIVE A REPORT FROM HANNAH KING, SENIOR LOCALITY MANAGER, CLINICAL COMMISSIONING GROUP**

Unfortunately Mrs King could not make the meeting, however did want to meet with the Council regarding the developments in the area, the strain on local services and S106 agreements. Councillors D Clarke, M Williams and A Hunter agreed to meet Mrs King prior to the next meeting in November.

#### **431/17 TO CONSIDER AND RESOLVE PLANNING APPLICATION S215/0148/17 – 1 ALEXANDRA ROAD – PLANNING PERMISSION TO ERECT 1 DETACHED HOUSE AND 2 PAIRS OF SEMI DETACHED HOUSES (5 IN TOTAL). EXISTING BUNGALOW ON SITE TO BE DEMOLISHED**

It was proposed, seconded and unanimously RESOLVED to object to this planning application based on the following material planning considerations:

Alexandra Road is already severely congested, from the plans there is insufficient room to manoeuvre vehicles from the driveway onto the street.

Concerns regarding foul drainage and surface water backing up.

Loss of green space.

The design is out of character with the surrounding dwellings.

Although the scale of the development is too small for S106 agreement it will still put a strain on local services.

This development is to be considered as Building in the Back Garden Policy.

**432/17 FINANCIAL MATTERS.  
TO RECEIVE A FINANCIAL REPORT**

The Council scrutinized the main budget sheet. There were only 2 areas where the Council had gone over budget due to purchasing banners to advertise Extraordinary Meetings to discuss large planning applications. Savings from the Newsletter fund will be moved over to compensate this over expenditure.

**433/17 TO APPROVE AUTOMATED PAYMENTS AND FUTURE PAYMENTS TO BE MADE**

It was proposed, seconded and unanimously RESOLVED to approve the following payments:

Recipient	Details	Amount
Talk Talk	Telephone & Broadband	✓ 37.74
SSE Swalec	Office Electricity	*54.49
npower	Gas Office	*107.23
Talk Talk	Telephone & Broadband	✓ 37.76

**Payments to be made**

Recipient	Details	Amount
S.B Barker	PAT testing	✓ 88.51
Continental Landscapes	Grave digging	976.00
R.G Hygiene	Office Cleaning	✓ 24.00
Welton Garden Services	Grass cutting verges, cemetery, village	✓ 1362.00
Publics Works Loan	Annual Loan Repayment	3754.62
Staffing	PAYE, HMRC, LCC Pension	1481.35
Staff	Travel allowance	52.20
Lexis Nexis	Arnold Baker admin book	64.60
Woodhall Spa in Bloom	4 oak planters	137.96

✓ Includes 20% VAT which will be reclaimed from HMRC.

\* Includes 5% VAT which will be reclaimed from HMRC

**434/17 12<sup>th</sup> NOVEMBER REMEMBRANCE DAY PARADE**

**a. To agree Councillor participation**

The Chairman composed a list of all Councillors who were able to attend the parade and action a Marshall position

**b. To receive and approve the parade arrangements**

The Chairman explained the current arrangements and plan B if enough volunteers could not be found. Permission to close the road for the parade had been granted, a volunteer who has an Event Marshalling background is to coordinate the public and other volunteers at the roundabout, another volunteer has medical training and will manage the first aid station. All other volunteers are to be responsible for the road closure barriers to protect people taking part in the parade.

**c. To resolve to delegate subsequent authority to the Chair and Vice Chair in conjunction with the Clerk to amend the parade arrangements if required on safety or legal grounds**

It was proposed, seconded and unanimously RESOLVED to delegate the authority for the parade to the Chair, Vice Chair and Clerk.

**435/17 TO CONSIDER A PROPOSAL DEFERRED FROM THE SEPTEMBER MEETING - ON ACTION ARISING FROM THE MEETING WITH ELDC PLANNERS ON 23<sup>RD</sup> AUGUST**

After some discussion it was agreed to re visit this proposal at the November meeting. Councillor Phelan is to provide a bullet point list of options that could be considered individually.

**436/17 TO CONSIDER AND REVIEW THE COMMITTEE MEETING TIMES AND RESOLVE ANY AMENDMENTS**

The dates and times were considered for the Planning, Personnel and Finance Committees. It was agreed to keep all committee meetings on Tuesday and Thursday afternoons. The meeting schedule is to be considered again in May at the Annual Parish Council meeting.

**437/17 TO CONSIDER AND REVIEW THE COUNCIL SURGERY DATES AND RESOLVE NEW DATES AND FREQUENCIES**

The next scheduled Surgery is 2<sup>nd</sup> December, 10.30 am – 11.30 am in the library. Councillors Clapton, Williams & Ford are listed to attend.

It was proposed, seconded and unanimously RESOLVED to return to monthly surgeries in the library between 10.30am – 11.30am on the second Saturday of the month.

Three Councillors will be nominated for each month however only 2 need to attend. It will be decided between the Councillors listed which two Councillors will attend.

**438/17 TO CONSIDER AND RESOLVE WHETHER TO USE THE FACILITY ON THE WEB SITE TO ISSUE ALL COUNCILLORS WITH A WOODHALL SPA PARISH COUNCIL CORPORATE E MAIL ADDRESS**

It was proposed, seconded and unanimously RESOLVED to introduce the corporate e mail system to all Councillors.

**439/17 TO CONSIDER AND RESOLVE WHETHER TO JOIN THE LINCOLNSHIRE COUNTY COUNCIL'S CAMPAIGN FOR FAIRER FUNDING IN LINCOLNSHIRE**

The Council agreed to join the campaign.

**440/17 TO RECEIVE REPORTS FROM WORKING GROUPS, OUTSIDE BODIES AND WORKSHOPS**

The Tree Group wished to thank the Parish Council for taking their reports into consideration when deciding their response to proposed tree work applications in the village.

The Tree Group have also organised a poster competition to turn 13 pieces of art into a calendar. There are 138 poster available to view in the library.

**441/17 TO CONSIDER AND RESOLVE AN INVITATION TO ATTEND A CONSULTATION SESSION WITH MCCARTHY AND STONE REGARDING THE PROPOSED DEVELOPMENT ON TATTERSHALL ROAD**

The Chairman brought agenda item 23 forward to this point in the meeting Referring to the Council's Meeting with Developers Policy it was agreed 6 votes to 3 to attend the meeting on the 8<sup>th</sup> November. RESOLVED.

#### **442/17 TO CONSIDER AND RESPOND IF REQUIRED TO CORRESPONDENCES RECEIVED SINCE THE LAST MEETING**

The Council noted the following items of correspondence which had been received since the last meeting.

<b>Sender</b>	<b>Details</b>	<b>Outcome</b>
McCarthy & Stone	An individual invitation to attend a pre planning meeting 12th October.	Previously circulated.
LALC	Information regarding the new membership pricing structure.	For information
LALC	Information regarding General Data Protection Regulations	For information
Eco Arborists	A flyer regarding tree services	For information
Saltex	A flyer regarding ground maintenance	For information
ADLER	A flyer and pen regarding personalised pens	For information

#### **443/17 ITEMS FOR THE NEXT AGENDA**

The following items had been suggested and members were asked to feed any other suggestions into the Clerk:

- Christmas Fayre
- Budget / Precept

#### **444/17 DATES AND TIMES OF NEXT MEETINGS**

Tuesday 21<sup>st</sup> November at 7.15pm – Parish Council meeting

The Chairman closed the meeting at 9.30pm