

WOODHALL SPA PARISH COUNCIL FINANCE COMMITTEE MEETING HELD ON TUESDAY 14th November 3.05PM IN THE COUNCIL CHAMBERS, STANHOPE AVENUE

PUBLIC FORUM

No members of the public were present.

PRESENT

Councillors: D Clarke, T Clapton and R Sanderson

IN ATTENDANCE

Joann Greer (Parish Clerk)

465/17 CHAIRMAN'S REMARKS

No remarks were made.

466/17 APOLOGIES FOR ABSENCE WITH REASON GIVEN

There were no apologies, all members were present.

467/17 DECLARATION OF MEMBERS' INTERESTS

There were no disclosable pecuniary interests declared in matters on the agenda.

478/17 REQUESTS FROM MEMBERS FOR A DISPENSATION ON ANY ITEMS ON THE AGENDA

There were no requests for dispensations.

479/17 NOTES OF THE FINANCE COMMITTEE MEETING HELD ON 1st AUGUST 2017 TO BE APPROVED AS THE MINUTES

It was proposed, seconded and unanimously RESOLVED to accept the notes as being a true record of the meeting.

480/17 REPORTS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

There were no matters arising.

481/17 TO APPROVE AUTOMATED PAYMENTS AND PAYMENTS TO BE MADE

The completed list of automated payments and payments to be made was circulated. It was proposed seconded and unanimously RESOLVED to approve the payments.

482/17 TO CONSIDER ADDING THE KIRKSTEAD ABBEY HERITAGE BOARD ONTO THE PARISH COUNCIL ASSETS REGISTER AND INSURANCE

It was proposed, seconded and unanimously RESOLVED to add the Heritage Board onto the assets register and insure it however the Heritage Group are to pay for any repairs or maintenance.

483/17 TO RECEIVE A FINANCIAL REPORT

The Committee studied the report. Items that had gone over budget were due to additional public meetings regarding large planning applications and web hosting invoices that were presented late. Funds were available from the Publicity Budget to compensate for these over spends.

484/17 TO CARRY OUT A REVIEW OF THE 2017/18 BUDGET AND PRODUCE A DRAFT 2018/19 BUDGET TO BE CONSIDERED BY FULL COUNCIL

The first draft review included £4000.00 to the Devolved Services budget column and a 3% overall increase in line with inflation. The information will be presented at the next full Parish Council meeting 21st November.

485/17 TO CONSIDER AND RESOLVE NOMINATING A SECOND INTERNET BANKING SIGNATORY AND UPDATE THE SYSTEM FOR THE CLERK TO HAVE ACCESS TO INPUT DATA ONLY AND REQUIRING AUTHORISATION BY 2 COUNCILLORS AND CANCELATION OF ANY INDIVIDUAL AUTHORISATION ACTIVITY

It was proposed seconded and unanimously RESOLVED to set up the banking system in this way with Councillor Sanderson as an additional internet banking authorised member of the Parish Council.

486/17 TO SET THE DATE FOR THE NEXT MEETING

Date of the next meeting, Tuesday 12th December at 2.30pm

The Chairman declared the meeting closed at 3.40pm.